|  |  |
| --- | --- |
| **SSMED-1406** | **Concessionaires** |
| **Version No.** | 1 |
| **Content Owner** | Vikand Technology Solutions, LLC. |
| **Revision Date** | 22 October 2020 |

|  |  |
| --- | --- |
|  | * 1. All concessionaires are to be treated in the same manner as Crew   2. In an event for shoreside referral of concessionaire, approval should be obtained from the Concessionaire shoreside office using the following: * Ships Doctor email to the concessionaire’s insurance assistance company * Provide the full name of the crewmember, company and policy number in accordance with GDPR restrictions. * Explain the full nature of assistance required, send any medical reports available * The insurers will provide a claim number and then guide employee/ships Doctor through any arrangements and future processes and advise of what they require in order to process the claim. * All correspondence should be copied to VIKAND   + Disembarkation: * All medical repatriation should be communicated to the Concessionaire’s shoreside office and Head of Department Onboard. |